



Energy Innovation Co-operative Annual General Meeting: 2012

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| Date: 27 Oct 2012 | Time: 1.30 pm | Venue: Korumburra Masonic Hall |
| Chair (Meeting): Harry Freeman | Minutes: Susan Davies | |
| Attendees (Members): John Coulter, Susan Davies, George Fairlie, Gil Freeman, Rob Gray, Margaret Hook, Bruce Hydon, Brad Kilstra-Shone , Maddy Harford, Harry Freeman, Dave Sutton, Louise Wilson, Cassie Wright, Peter Wonfer, Attendees (visitors): Robert Nolan & Mary Cheng (members Casey Coastal Transition Towns) | | |
| Apologies: Rhys Freeman, Daryl Hook | | |

minutes

| No. | Item | ACTIONS WHO |
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| 1. | <p><u>Acknowledgement of traditional owners – Susan Davies</u></p> <p><i>'We would like to acknowledge the traditional custodians of this land, the Bunurong and Gunai -Kurnai people, and pay our respects to their elders past and present.</i></p> <p>Harry Freeman agreed to Chair the AGM.</p> | SD |
| 2. | <p><u>Minutes from 2011 AGM:</u> Moved: Dave Sutton Seconded: Gil Freeman Approved: yes</p> | n/a |
| 4. | <p><u>Business arising from 2011 AGM:</u></p> <ol style="list-style-type: none"> 1. The 2012-2013 annual subscription was to have been raised to \$15 pa.as per 2011 AGM vote. Due to mis-reading and mis-direction to members by SD, this year renewing members have been paying \$14 annual subscription (excluding voting share) 2. Membership renewal notices were sent out post July 2012. Aim to send them out before end financial year in future. | n/a |
| 5. | <p><u>Reports:</u></p> <ul style="list-style-type: none"> • Chairperson's report 2011-2012: Susan Davies. (see attached) Include reporting : • <i>That both Climate Communities and Solar Hub contracts with Sustainability Vic were completed on time and on budget, meeting all project requirements. Project activities are continuing, funded by Co-op income generating activities</i> • <i>That due to early departure of Solar Hub project manager Wendy Davis only a couple of months before due date for completion of the contract, as an emergency measure Chair Susan Davies stood down as Chair to complete the contract requirements. She was paid for this work. A rule change has been</i> | SD |



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| <p><i>proposed to clarify rules against future possible need for directors to take on specific contracted actions.</i></p> <p>Moved to accept report: Margaret Hook Seconded: Rob Gray. Approved: Yes</p> <ol style="list-style-type: none">1. Margaret Hook passed on her thanks to the Co-op for support received during the recent receivership of Energy Eco Korumburra. Her panels are now on the roof and working thanks to Co-op efforts and NRG Korumburra (same locals as Energy Eco Korumburra, who installed the panels without deposit.)2. Motion to thank Susan Davies for her hard work during the year: <p>Moved Gil Freeman, Seconded: Margaret Hook Approved: Yes</p> <ul style="list-style-type: none">• Presentation of audited financial statements for year ended 30th June 2012. Bruce Hydon (see attached document). <ol style="list-style-type: none">1. Non-grant income (from memberships, sales, commissions, contracts) during 2011-12 totalled \$19,693.51 (up from \$6,093 in 2010-11.)2. Net Profit (ie grant liabilities and income excluded) at end 2011-12 was \$9,815.86, up from \$5,160 in 2010-11 <p>Moved: Bruce Hydon Seconded: Rob Gray Approved: Yes</p> <p>Moved to thank Bruce, Michelle Tenace for their efficient and effective work on accounts during this year.</p> <p>Moved: Susan Davies Seconded: Peter Wonfer Approved: yes</p> <ul style="list-style-type: none">• Election of directors (Board must be minimum of five directors, and no more than nine. Half to retire each year & are able to be re-elected) <p>The four retiring board members are Bill Banks, Susan Davies, Gil Freeman, and Bruce Hydon. Bill Banks is not seeking re-election and has retired as a Co-op board member.</p> <p>Motion: The Co-op through this AGM offers its sincere thanks to Bill for his ideas and “grounding” on the importance of the Co-op building its income generating, business capacity</p> <p>Moved: Maddy Harford Seconded: Bruce Hydon Approved: Yes</p> <p>Retiring board members offering themselves for re-election.</p> <p>Motion: To re-elect Susan Davies to the Board.</p> <p>Moved: Rob Gray Seconded: Peter Wonfer Approved: Yes</p> | <p>BH</p> |
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| | <p>Motion: To re-elect Gil Freeman to the Board</p> <p>Moved: Harry Freeman. Seconded: Brad Kilstra-Shone Approved: Yes</p> <p>Motion: To re-elect Bruce Hydon to the Board.</p> <p>Moved: Gil Freeman. Seconded: Dave Gray Approved: Yes</p> <p>Introduction of new directors appointed in 2012: New Directors gave a brief rundown of their experience and interests. Brad has recently moved with his family to Stony Creek. He has worked with CERES and Moreland Energy Foundation, and is now working with Kildonnen Family Services on the Home Energy Saver Scheme as the Gippsland Rep. able to provide energy efficiency advice and support to low income householders experiencing financial difficulties with energy bills. Maddy's interest in energy efficiency and renewals was deepened by her and Harry's project to build their energy efficient house in West Creek a couple of years ago. Maddy is a consultant who recently completed the Co-op's evaluation of its Solar Hub and Climate Communities projects.</p> | <p>MH BK-S</p> |
| <p>6.</p> | <p>Special Business:</p> <p>Motion : Notice of motion having been received from Bruce Hydon to alter the rules of the Co-operative to enable contract payments for work completed to be made to board members where appropriate. Any such payments and reasons for choice of contractor to be disclosed on request to members and at each AGM.</p> <p>Motion was amended to fit the intention above within the actual expression of rule 45 Remuneration: Rule 45 to now read:</p> <p>"In accordance with section 229 of the Act a director of a co-operative must not be paid any remuneration for services as a director other than fees, concessions and other benefits that are approved at a general meeting of the Co-operative.</p> <p>These fees and concessions may include:</p> <ul style="list-style-type: none"> a) Sitting fees b) Travel expenses c) <i>Payments for work completed on contract, where appropriate. Any such payments and reasons for choice of contractor are to be disclosed on request to members and at each AGM.</i> <i>(bolded, italicised item is the worded change)</i> <p>Discussion of motion.</p> <p>Moved: Bruce Hydon. Seconder: Louise Wilson Approved: Yes</p> | |



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| 7. | <p><u>Appointment of auditor:</u></p> <p>Motion: To reappoint Lindsay Coster of Coster Galgut Pty Ltd to audit the Co-ops 12-13 financials.</p> <p>Moved: Bruce Hydon Seconded: Gil Freeman Approved: Yes</p> | |
| 8 | <p><u>Other Business</u></p> <p>Motion: A vote of thanks to those who worked on our projects over the last 18 months, including:</p> <ul style="list-style-type: none"> • Cassie Wright, who took on the Climate Communities project in 2010 when the Co-op was very new and without much structure • Wendy Davis, Solar Hub Project Manager, and Helen Page, Solar Hub Comm. Engagement Officer, who faced many pressures during the peak of our solar pv installations in 2011, and successfully sorted most customer issues during the Solar Shop receivership late in 2011. • Donna Pearce, our initial Solar Hub book-keeper, who had to set up accounting and membership systems where little had been before. <p>Moved: Susan Davies Seconded: Maddy Harford Approved: Yes</p> <p>-All members and friends were invited to visit Tony and Gabriella's energy efficient house at Kardella. Afternoon tea to be provided there.</p> | |
| 9. | <p><u>Meeting Closed 2.15 pm</u></p> | |
| 10. | <p>Next meeting - Date: TBC 2013 Time: TBC Venue: All</p> | |